Instructions for Presenters

5th Interventional MRI Symposium

POSTER PRESENTATION

Location: Cambridge Marriott (room assignment provided by hotel)
Size: 4 feet high by 4 feet wide or ~ 120 centimeters by 120 centimeters wide (previous email was in error – if you need the larger space please contact: jcarrino@partners.org). Pushpins will be available to hang posters.

Presentation: Posters should be available for viewing during the entire time of the symposium: Friday Oct 15th 8AM to Saturday October 16th 5PM (the room will be available beginning Thursday Oct 14th 6PM).

You will need to be available to stand next to your poster from 12:30-1:15 to present your work and answer questions on Friday October 15, 2004. Box lunches will be provided to all participants. It is recommended that you obtain your lunch prior to the poster presentation.

Awards: Recognition will be given for the best 3 posters. Announcement and awards will be made Saturday morning at 8AM.

ORAL PRESENTATION

Location: Cambridge Marriott (room assignment provided by hotel)
Date/Time: See attached schedule. Updates on website.

Presentation: 8 minutes lecture with 2 minutes for questions and answers You will need to bring your PowerPoint presentation on a suitable media (CD or USB drive) to be loaded prior to the scientific session.

An audiovisual person will be available Friday morning at 7AM for assistance.

NB: for Friday morning presenters, it is recommended that you mail or email your presentation to John Carrino (contact information below). Alternatively, please make sure you arrive promptly at 7AM to load your file.

VENU

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Fax: 1-617-494-0036

URL: http://marriott.com/property/propertypage/boscb?WT_Ref=mi_left

For any questions or clarifications please contact:

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http://splweb.bwh.harvard.edu:8000/pages/conferences/iMRI2004/iMRI.html